

**WEST LINCOLN-BROADWELL ELEMENTARY SCHOOL DISTRICT #92**  
**2695 WOODLAWN ROAD, LINCOLN, LOGAN COUNTY, IL 62656**  
**REGULAR MEETING/REORGANIZATION OF THE BOARD OF EDUCATION**  
**APRIL 24, 2023**

Board President Tom Kissel called the regular meeting of the Board of Education to order at 7:00 p.m. in the West Lincoln-Broadwell conference room. All members were present but Scott Goodman. Also, in attendance were Superintendent/Principal Heather Baker, Assistant Principal/Special Ed. Coordinator Jessica Dare and Recording Secretary Sarah Welsh.

Mike Simonson made a motion, seconded by Brett Conrady to approve the minutes of the March 20, 2023 Regular Meeting. (Motion carried)

**FINANCIAL REPORT:**

On a motion from Steven Goodman and seconded by Brad Luckhart, the financial reports were approved. (Motion carried)

On a motion from Steven Goodman and seconded by Brad Luckhart, the April bills and March payroll were approved as presented. (1)

**ADMINISTRATIVE REPORT:**

**A. STUDENT SERVICES:**

Field Day will be on Monday, May 22<sup>nd</sup>

Honors Day will be Thursday, May 25<sup>th</sup> at 9:00 a.m.

The Eighth Grade Trip will be April 28<sup>th</sup>. They will be going paintballing and to Sky Zone.

2022-2023 Drills Report has been completed and sent to the ROE.

**B. CURRICULUM & INSTRUCTION:**

Third Quarter Honor Roll has been posted.

The 2023-2024 School year plans are well underway. Registration has been set, updates have occurred and we will be implementing the House System.

The House System has been shown to improve attendance, behavior, school culture, grades, etc.

**C. BUILDING, GROUNDS & EQUIPMENT:**

Gym painting, cleaning and trim has been completed.

All projects (roof, lockers and parking lot) are on schedule.

The building will be deep cleaned, painted, waxed, etc. over the summer.

We have found someone to maintain the baseball field year-round for a small and reasonable stipend.

**D. TRANSPORTATION**

None.

**E. PERSONNEL:**

On a motion by Steven Goodman and seconded by Tom Kissel, the board of education approved the resignation of Marcey Byrge as a paraprofessional. (Motion Carried)

On a motion by Brett Conrady and seconded by Pat Hake, the board of education approved the resignation of Jacob Webber as the evening janitor. (Motion Carried)

On a motion by Steven Goodman and seconded by Mike Simonson, the board of education the resignation of Danielle Tracey as the music teacher. (Motion Carried)

On a motion by Brett Conrady and seconded by Brad Luckhart, the board of education approved the maternity leave for Sarah Welsh. (Motion Carried)

**BOARD COMMITTEE REPORTS:**

- A. Finance – No report given.
- B. Building and Grounds – No report given.
- C. Policy – No report given.
- D. Strategic Planning – No report given.

**UNFINISHED BUSINESS:**

On a motion by Steven Goodman and seconded by Tom Kissel, the board approved to display the FY23 Budget Amendment for 30 days. (2)

On a motion by Mike Simonson and seconded by Steven Goodman, the board of education approved the amendment to the 2022-2023 school calendar. (Motion Carried)

**EXECUTIVE SESSION:**

None.

**ACKNOWLEDGE CANVASS OF VOTES:**

Brett Conrady, Tom Kissel, Mike Simonson and Brad Luckhart were declared duly elected board of education members, and all too the Oath of Office.

**ADJOURNMENT SINE DIE:**

At 7:50 p.m. Mike Simonson made a motion, seconded by Tom Kissel, to adjourn Sine Die prior to reorganization. (Motion Carried)

**REORGANIZATION:**

Tom Kissel called the reorganization meeting to order at 7:50 p.m. All members were present but Scott Goodman.

Mike Simonson make a motion, seconded by Tom Kissel, appointing Superintendent Baker as President Pro Tem. She informed the Board that by School Code and WL-B Board Policy, the offices of President, Vice-President and Secretary are elected for two (2) years. Likewise, the Treasurer’s term is the same length as board officer terms.

President Pro Tem Baker opened the floor for nominations of officers of the Board of Education.

Pat Hake made a motion, seconded by Steven Goodman, nominating Tom Kissel as President. (Motion Carried)

Pat Hake made a motion, seconded by Brett Conrady, nominating Brad Luckhart as Vice-President. (Motion Carried)

Pat Hake made a motion, seconded by Tom Kissel, nominating Mike Simonson as Secretary. (Motion Carried)

Tom Kissel made a motion, seconded by Steven Goodman to appoint Lynn Aper as Treasurer. (Motion Carried)

President Pro Tem Baker declared Tom Kissel as President of the Board of Education, Brad Luckhart as Vice-President, Mike Simonson as Secretary and Lynn Aper as Treasurer, whereupon she turned over the gavel to the re-elected President.

On a motion from Steven Goodman, seconded by Pat Hake, the board reaffirmed adoption of the current Board Policy Manual. (Motion Carried)

Pat Hake made a motion, seconded by Brad Luckhart, establishing the third Monday of every month, unless there are five (5) Mondays in the month, then the meeting is the fourth Monday, as the regular meeting date, to be held in the West Lincoln-Broadwell conference room at 7:00 p.m. (Motion Carried)

On a motion from Pat Hake and seconded by Brad Luckhart, the Bank Depositories were approved as presented. (Motion Carried)

The following committees and committee members are as follows:

Finance Committee: Tom Kissel, Pat Hake, Steven Goodman  
Building & Grounds: Scott Goodman, Mike Simonson, Brad Luckhart  
Board Policy: Scott Goodman, Brad Luckhart, Brett Conrady  
Strategic Planning: Tom Kissel, Brett Conrady, Brad Luckhart  
Handbook: Mike Simonson, Brett Conrady, Pat Hake

**NEW BUSINESS:**

Tax Extension information was given- Tax rate lowered for residents.

The estimated FY23 and FY24 Budget Analysis was handed out.

On a motion by Pat Hake and seconded by Brad Luckhart, the board of education approved to recognize extracurricular teams that place 1<sup>st</sup>-4<sup>th</sup> by displaying some type of banner in the gym. More information on the type of display will be determined at a later date. (Motion Carried)

On a motion by Brett Conrady and seconded by Steven Goodman, the board of education accepted the meal bid from District #27. (3)

On a motion by Mike Simonson and seconded by Pat Hake, the board of education approved to change the May board meeting to May 31<sup>st</sup>. The Budge Hearing will be at 6:45 p.m. and the Regular BOE meeting will follow at 7:00 p.m. (Motion Carried)

**ADJOURNMENT:**

On a motion from Steven Goodman and seconded by Mike Simonson, the reorganization meeting was adjourned at 8:04 p.m.

Respectfully submitted,

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Mike Simonson, Secretary

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Tom Kissel, President

	A	(1)	(2)	(3)
Brett Conrady	P	Y	Y	Y
Scott Goodman	A	-	-	-
Steven Goodman	P	Y	Y	Y
Patrick Hake	P	Y	Y	Y
Tom Kissel	P	Y	Y	Y
Brad Luckhart	P	Y	Y	Y
Mike Simonson	P	Y	Y	Y